Annual Project Progress Report

Project title: Capacity Building of the Academy of Civil Service under the President of Turkmenistan
Output ID: 00123315

Project ID: 00129741
Implementing partner: Academy of Civil Service under the President of Turkmenistan

Period covered in this report: 01.05.2021 - 31.12.2021

Date of last Annual Report: N/A

Date of the Project LPAC meeting: 11.06.2021

Date of last Qaulity Assurance and rating: _____, Satisfactory (Disign and Apraisal stage)

1.Project Performance

a) Please state the expected Output of the Project, set indicators and corresponding CP Outcome (as per project document/AWP):

Project <u>Output 1:</u>
Certification programs for advanced training in accordance with the primary goals of the development of the digital economy and with a focus on empowering women have been formulated and implemented at the Academy

Indicator 1.1. *1.1 Number of men and women who have increased capacity through participation in an information workshop on key areas of digitalization in public services with the participation of international experts*
Output targets: 15

a) Were the indicators and output achieved?   Yes X   No   Partially

b) If no or partially, please explain why?

Indicator 1.6. *Number of prepared test programs to determine the theoretical knowledge and practical skills of civil servants in the field of digital economy and management*
Output targets: 2

a) Were the indicators and output achieved?   Yes   No X   Partially

b) If no or partially, please explain why?

Due to the delay in National Partner contribution (just at the end of the year) indicator was not achieved.

Indicator 1.7. *The digital economy certification centre (certification courses) has been created and the regulations for the centre have been developed..*

Output targets: Yes

a) Were the indicators and output achieved?   Yes   No X   Partially

b) If no or partially, please explain why?

Due to the delay in National Partner contribution (just at the end of the year) indicator was not achieved.

Project Output 2:
Targeted international cooperation in priority areas of development of public administration (public service) and local governments in the context of digital transformation has been established

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Indicator 2.1 *Number of signed partnership agreements between the Academy and international institutions in the areas of digital transformation (including in the direction of South-South cooperation).*

Output targets: 1

a) Were the indicators and output achieved?　　　Yes　　　　　No X　　　　　Partially

b) If no or partially, please explain why?

Due to the delay in National Partner contribution (just at the end of the year) indicator was not achieved.

2. Progress Reporting

a) Please summarize the main achievements during the project cycle:

Project Output 1: *Certification programs for advanced training in accordance with the primary goals of the development of the digital economy and with a focus on empowering women have been formulated and implemented at the Academy*

The progress was done in regarding Indicator 1.1. – In spite of lack of money in the project budget due to delay in National Partner contribution the international tender on quality expert to conduct a workshop on key areas of digitalization of a public sector was successfully done. At the end of the year the workshop was conducting with the purpose of the capacity building of public sector staff for the digital transformation and improving the efficiency of public administration and the providing of public services through the implementation of digital technologies and platform solutions and to support the Academy in modern training programs. The 5-day workshop will be on digitalization of public sector, such as (a) conducting analysis of business processes with an emphasis on the provision of electronic government services; (b) introduction of innovative methods of personnel management using electronic technologies; (c) conducting analysis using digital platforms to develop national programmes and plans; (d) enhancement of a decision making processes using digital analysis; (e) using research methods and tools in the design and management of information systems.

https://www.tm.undp.org/content/turkmenistan/en/home/presscenter/pressreleases/2021/undp-promotes-digitalization-in-public-sector.html

The programme of workshop is enclosed.

In regard of other output 1 indicators due to the delay in National Partner contribution the progress was done in terms of preparatory work together with a national partner:

- Engaging an international expert to prepare test programs to determine the theoretical knowledge and practical skills of civil servants in the field of digital economy and management and supporting the creation of a digital economy certification center (The TOR in process of development and the activity was postponed to 1st Quarter of 2022.

Project Output 2: *Targeted international cooperation in priority areas of development of public administration (public service) and local governments in the context of digital transformation has been established*

In regard of other output 2 indicator due to the delay in National Partner contribution the progress was done in terms of preparatory work together with a national partner:

•	Establishing targeted partnerships between the Academy and international institutions in the areas of digital transformation (The TOR in process of development and the activity was postponed to 1st Quarter of 2022.

3. Project Risks and Issues

The project Risk Log is maintained throughout the project implementation to capture potential risks to the project and associated measures to mitigate risk.The Project Manager shall maintain and update the Risk Log and ensure that risks are identified, communicated and managed effectively.

A number of potential risks are listed below.

Description of risk	Type and category	Risk management actions	Current situation
Delay issues in project implementation due to the delay in National Partner financial contribution part for 2021 AWP	Financial	Daily process acceleration and monitoring of process	Completed
Limitations related to COVID-19 pandemic. Due to COVID-19 pandemic, the restriction to enter the country for foreigners may last long period that may endanger project activities	Opeartional	Some activities will be implementing using the modern ICT technologies (online, thru video-conference and etc.)	Ongoing

4.Lessons learned and follow-up steps (if applicable)

a) Please provide the lessons learned and further steps after the project's closure.

It was delay in project implementation due to non time contribution of financial recourses from National partner side.
The lessons learned are: Better communication between project stakeholders: under the overall coordination process an effective communication among the project's stakeholders has been secured in the scope of the Project through various mechanisms including but not limited to technical/administrative consultation meetings etc.

Tendering Processes: As per the ProDoc signed and LPAC Meeting Minutes the management of the tender processes is very sensitive for project, where delays have occurred during the initiation/completion of the tender processes. Given the delays in selection due to the National partner side view, UNDP has managed the process and insist on the technical interview with best candidates and invite the National Partner to participate, that resulted the clearance of sugested methodologies and sucessful closing of tender process.

The national partner's support is important for the success of the project. Well-established relations by the project staff is key for effective fulfilment of the project activities and on time mobilization of necessary resources.

Extensive consultation with stakeholders is key during the all stages of the project.

5.Transfer of Assets or other related matter

a) Please state on any past or future transfer of assets made within the project cycle (Attach list of equipment, cooperation frameworks with beneficiaries, etc.)
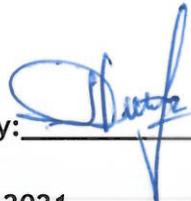
N/A

7.Financial management

Budget item	Total approved in 2021 (in USD)	Expenses + commitments	Budget utilization in % to planned
Component 1	34 693	5 500	16%
Component 2	8 560		0%
Project management	19 650	10 028	51 %
Total delivery in 202	62 903	15 558	25 %
In % to total project budget			

Prepared by: _____ Jennet Annaberdiyeva, Project Manager

Date: 29.12.2021

Approved by: _____ Akmyrat Danatarov, Programme Spesialist

Date: 29.12.2021